

Craftsbury Farmers' Market Vendor Application

Saturdays 5/22/2021-10/2/2021 10:00am - 1:00pm

Listed below are the guidelines for the Craftsbury Farmers' Market. Please read them over, then send your application with \$75 vendor fee made payable to Craftsbury Farmers' Market to:

Kris Coville
1748 Wildbranch Road, Craftsbury 05826
craftsburyfarmersmkt@gmail.com

Guidelines

- All products sold will be made or grown by vendors, members of their immediate family or an employee of the farm. Exceptions may be made on a case by case basis by the steering committee in order to have "essential," locally produced products at the market.
- Completed application and fee will be due on **March 15th**. Applicants will be notified of the market's decision by April 1st. Late applications will be accepted, but might not be considered in the first round. Late applicants will be notified within 2 weeks of receiving the application.
- Vendors are responsible for obtaining any licenses and/or insurance needed for their products.
- You will be required to report weekly sales totals to the market.
- Vendors should arrive no later than 9:30am to set up.
- All vehicles will be moved away from parking areas to the north of the Common after unloading, in order to make parking available to shoppers. Vendors can remain parked in grass on the Academy side of the Common.
- No driving or parking on the common.
- Each vendor will pay a \$75 fee. Space fee will cover immediate family. Vendors trying out the market can choose to pay \$25/market, up to three markets, at which point they will be paid up for the remaining season.
- Vendors must attend at least two markets before being allowed to participate in the Antiques and Uniques weekend's market. Special guidelines for that day, July 10th, will be provided once we hear if the event will run this season.
- Children under 18 will be charged their age in dollars for their season fee.
- Non-profit vendors will be charged on a case by case basis. They are expected to charge fair market prices and clearly identify themselves.
- All vendors are encouraged to take on a task to make the market run smoothly.
- There will be a minimum of two meetings yearly for vendors to attend. If you have ideas or concerns, please bring them to our attention.
- Craftsbury Farmers' Market reserves the right to limit the number of similar vendors or product types.
- New vendors should check in with Kris Coville or the site manager upon arrival to be directed to an available spot for set up.
- Vendors should expect to comply with any Covid-19 guidelines currently in effect throughout the season, and remain flexible to unforeseen changes that may occur as a result.

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Name: _____

Business Name: _____

Address: _____

Email: _____ Phone Number : _____

Website: _____

Describe in detail the items you plan to sell:

What are your top three products: _____

Are you able to attend rain or shine and if not, why? The market remains open unless there is severe weather/thunder and lightning etc. _____

Circle ALL the dates that you plan to attend:

May 22nd 29th June 5th 12th 19th 26th July 3rd 10th 17th 24th 31st

August 7th 14th 21st 28th September 4th 11th 18th 25th October 2nd

Please contact Kris Coville @ 586-8022 if you will not be able to attend last minute, so that we can space ourselves out accordingly and ensure that we have a full range of products each week. Absences known in advance need to be relayed to Kris Coville by the Wednesday prior to market.

I have read and will abide by the guidelines described above. If the vendor is under 18 years of age, a parent must sign as well.

Your Signature Here: _____

Craftsbury Farmers' Market Website Information

NOTE: Please enter all information that applies to your business / farm. **Do not enter information that you do not want presented in your vendor listing.** As a CFM seasonal vendor there is no charge for your vendor listing.

Email information to Larry Bohlen, admin@larrybohenwebsolutions.com or mail to 5805 Creek Road – Craftsbury Common, VT 05827

Business / Farm Name: _____ CSA Yes No

Owner(s): _____ Address: _____

Mailing Address if different: _____

NOTE: If you are less than 18 years old, please have a parent sign to approve posting information provided on this form. _____ **(Parent Signature)**

OK to post a photo of your child in their vendor listing? Yes / No _____

(Parent Signature)

Product(s): _____

Contact Information: Email: _____ Phone: _____

Cell: _____ Website: _____

Facebook: _____ Pinterest: _____

Instagram: _____ Twitter: _____

Logo: Email an image.

Photos / Videos: Email a few photos of you, your farm and/or your products.

Bio: (A description of your business / farm products. Include what makes your products special.) _____

Keyword phrases search engine users might find your website with: _____

Do you encourage / allow visitors to your business / farm? Yes No If yes, please provide details. _____

Customer Testimonials: Potential customers can be motivated to buy based on what customers have said about you. Please provide one or more testimonials with first initial and last name.